**Please complete all sections. Information on our International Partnerships is available on our website:** <http://www.gre.ac.uk/collaborations/prospective>

1. **Information about Prospective Partner**

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| Official Name of Proposed Partner Institution:  Institution Address and country:  Institution Website:  Name and Job Title of Head of Institution: |

|  |
| --- |
| Key Contact Details:  Contact Name:  Job Title:  Email:  Phone Number: |

1. **Legal Status of Proposed Partner (tick or highlight below)**

|  |
| --- |
| Registered Company  Public Higher Education Institution  Private Higher Education Provider  Other Educational Institution (please give details below)  Charity  Other (please state if known) |

1. **Type of Collaborative Provision interested in**

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| **(*Please refer to our*** [***prospective partners***](https://www.gre.ac.uk/collaborations/prospective) ***page for definitions)***  Franchise  Validation  Research exchange  Dual Award  Joint Award |

1. **Please specify the individual programmes you are interested in**

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| Please also provide details on the existing teaching staff for each specified programme. |

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| 1. **Institution Background:**   *Provide a brief background of your institution, year established, number of students per year including UG and PG split, number of faculties, professional recognition/accreditations, other international partnerships you currently work with, strategic mission/educational values and any other information you feel relevant.* |

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| 1. **Rationale and Strategic Fit:**   *How will the partnership enhance the University’s position, locally, regionally, or nationally; how will it contribute to the University’s International Strategy, how will the partnership contribute to education capacity building?*  *Will the proposed partnership be a short-term or a long-term collaboration; is it likely to lead to additional outcomes, such as research and knowledge transfer, and staff and student exchange; will it enhance widening participation; in what ways will the contribution of the partner enhance the University’s strategic reach?*  *Please provide an outline of the findings from the early market analysis conducted and explain why the proposal would appeal to prospective students in the markets analysed. Please provide information on whether there are any competitors in the local market for the programme specified above.* |

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| **7) Partnership Proposal Details:**  *Please provide an overview of the proposal outlining the courses and the key details:*  *Course Title: Level of study (FHEQ level):*  *Proposed first student intake date (In general, a minimum of 12 months is required from initial enquiry to operational status):*  *Approximate fee students will be charged:* |

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| **8) 5 Year Projections**  *Please provide details on projections of student numbers and any additional partnership courses you would like to develop over a 5-year span.*   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Course Title | Student Numbers | | | | | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | |  |  |  |  |  |  | |

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| **9) Learning Resources**  *Approx. size of library (e.g. number of books, journals, IT facilities, staff etc.)*  *Which electronic resources/ databases does your institution have access to?*  *Do you use a virtual learning environment? If so, which one?*  *Do you have any specialist equipment (e.g. science labs, or engineering labs)?* |

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**10. Sign and date the completed form:**

**Name:**  **Signed:**  **Date: / /**

Notes:

1. Please note that before any collaboration can be agreed the University will request three elements of Due Diligence
   1. Legal: To ascertain the institutions rite to awards qualifications etc.
   2. Financial: Three previous years’ accounts
   3. Reputational: To ascertain if the institution is a suitable partner
2. In general, a minimum of 8 months is required from initial enquiry to operational status
3. Please email your completed form to ipo@greenwich.ac.uk

Thank you for the completed form. We will get back in touch shortly.