**Mentor training opportunities in FE&SS**

I would like to introduce myself as the FE&SS Mentor Coordinator. If you have any questions about mentoring, training or applying for Mentor Accreditation please do not hesitate to contact me [m.best@greenwich.ac.uk](mailto:m.best@greenwich.ac.uk) or

Alison Hales, Quality Lead in Practice-based Learning [A.I.Hales@greenwich.ac.uk](mailto:A.I.Hales@greenwich.ac.uk).

Due to the ongoing pandemic situation there may be some changes to the way tutors will complete the Joint observation or Tutor observations. Observations may be online or take the form of a post lesson observation discussion where the observation has been conducted by the mentor. Please see **memorandum*.***

Please complete **Stage 1** training as a minimum as detailed below.

|  |
| --- |
| **Stage 1**   1. **compulsory online training:** <https://greenwich.onlinesurveys.ac.uk/pgceprofpce-fess-mentor-training-2020-21> 2. **Mentor Handbook** 3. **Joint observation record - Without exception, you must complete a joint observation/assessment of your trainee with the trainee’s Tutor.**   During the joint observation/assessment process, you will receive guidance, training and support from the Tutor. 4. **Professional development online training session - Instructional Coaching** |

|  |
| --- |
| **Stage 2**   * if you are an experienced mentor / have been a mentor before, please contact either myself or Alison Hales - [A.I.Hales@greenwich.ac.uk](mailto:A.I.Hales@greenwich.ac.uk) if you would like to attend.   This is an online session which offers mentors the opportunity to share good practice and learn about dealing with difficult situations. |

|  |
| --- |
| **Stage 3 Mentor Accreditation –** you can apply for Mentor Accreditation by completing the online portfolio after completing Stage 2. This enables experienced mentors to reflect on their practice in line with the Mentor Standards (DfE 2016). |