

## Professional Services Competency Framework Training

Dear Colleagues

People are the University of Greenwich, and through their commitment to deliver excellence, we can become the best modern university by 2030. We want all staff to feel they have a clear personal development plan with clarity on the skills and behaviours required to become a leader. We recognise that supporting and developing our staff is critical for not only delivering on the [University Strategy](#) (and Sub-Strategies) but also to deliver for our students, the wider community and for enhancing impactful and inclusive teams.

Consequently, we are pleased to launch our new Professional Services Competency Framework to support career progression and continuous professional development for our professional services staff.

Line Managers are invited to attend a briefing session to mark the launch of the framework, focusing on understanding the principles and expectations of the framework. By the end of the session, you should understand:

- The strategic ambition for career development
- The principles of Professional Services Career Framework
- How to support staff to self-manage their career ambitions

### **Training dates - Professional Services Career Competency Framework - Managers briefing**

- [Wednesday 5 October \(14:00 – 15:15\)](#)
- [Wednesday 12 October \(11:00 – 12:15\)](#)
- [Thursday 3 November \(10:00 – 11:15\)](#)
- [Wednesday 16 November \(14:00 – 15:15\)](#)
- [Friday 9 December \(13:30 – 14:45\)](#)

We will also be holding skills sessions delivered by Amanda Whiteford to support line managers in understating how apply the framework within career conversations. By the end of the session, you should understand:

- How to use the framework to support career and development planning
- How to create a learning environment within your team
- Having stretch conversation

**Training dates - Skills Session: Using the Professional Services Career Competency Framework (Managers)**

- [Monday 17 October \(10:00 – 12:00\)](#)
- [Wednesday 26 October \(10:00 – 12:00\)](#)
- [Tuesday 1 November \(14:00 – 16:00\)](#)
- [Tuesday 15 November \(14:00 – 16:00\)](#)
- [Wednesday 23 November \(9:30 – 11:30\)](#)
- [Tuesday 13 December \(14:00 – 16:00\)](#)

To book onto one of the training sessions please click on the relevant link above, which will take you into Horizon. Once within Horizon please click on enrol, click on Add to Calendar and then click on the iCal icon.

If you find you are unable to attend, please make sure you ‘withdraw’ from the course.

**Enquiries** – Sian Atkins – [Sian.Atkins@gre.ac.uk](mailto:Sian.Atkins@gre.ac.uk)

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