

Event Travel Reimbursement Form



To apply, either:

- Fill in the reimbursement form and hand it to a member of staff at the offer holder event. You'll also need to give them your travel receipts.
- Scan your form and travel receipts and email them to us at opendays@gre.ac.uk.
- Send your completed form and receipts to the following address:
Offer Holder Travel Reimbursements, Student Recruitment Events, Bronte B102, University of Greenwich, Avery Hill Road, London SE9 2HB.

We cannot reimburse any claims that are made after 30 days from the date of your visit.

The most you can claim is £50. If your travel costs are less than this, we'll refund the amount paid. If they are more than £50, we will reimburse you the sum of £50 only.

When you submit your claim, you must also provide your tickets and any receipts, and/or mobile screenshots of these.

For full details, see our terms and conditions at gre.ac.uk/events/offer-holders/travel-reimbursement.

Full name

Email address

Contact telephone number

Date of the event

- Saturday 22 March 2025
- Wednesday 9 April 2025
- Wednesday 16 April 2025

Method of travel

You can tick more than one box.

- Bus
- Car
- Coach
- Train
- Other public transport (ie DLR, tram, underground)

Amount claimed

The maximum you can claim is £50 GBP

Bank/building society details

Account name

Account number

Sort code

Other relevant information

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