

# Researcher Training Schedule

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**2024-2025**

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## Introduction

This schedule has been developed to help all PGR students and Research staff find the training sessions that are available across the university, from RETI to Library to Faculty.

Please use the [Quick Links](#) boxes or the full [Table of Contents](#) to navigate to the section that is relevant to you.

### Important note about mandatory training:

- For PGR students – read the section [Students: Overview](#) in order to understand your mandatory training pathway.
- For research staff – read the section [Staff: Overview](#) in order to understand the mandatory requirements.

### PULSE and other booking methods

Most of the courses are booked via [PULSE](#).

- [How to access PULSE for PGRs](#)
- [How to access PULSE for Staff](#)

If you are having difficulty using the system please refer to the user guide for booking training sessions. [RETI Training and sessions user guide for Pulse](#).

### What to do if the course is booked elsewhere?

**Students:** enter ALL the optional courses booked via other means onto your Training and Development Portfolio in PULSE. To do this go to the Completed Activities section under the Professional Development tab and select self-record an activity.

**Staff:** If you wish your PULSE and other training activities to show in Horizon please manually enter them onto your training record. PULSE will integrate with Horizon but does not do so at present.

# QUICK LINKS

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## Students: Overview

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Training for  
students**

**Optional  
Training for  
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**3MT**

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## Staff: Overview

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sessions**

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# Students: Overview

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## Mandatory training

The University of Greenwich mandatory training programme for Postgraduate Research students has been designed in order to give students the requisite skills for successfully navigating through the Greenwich regulations and processes, undertaking a programme of research, obtaining teaching and communication skills, and accessing specialist training where necessary.

There are five complementary strands of mandatory training:

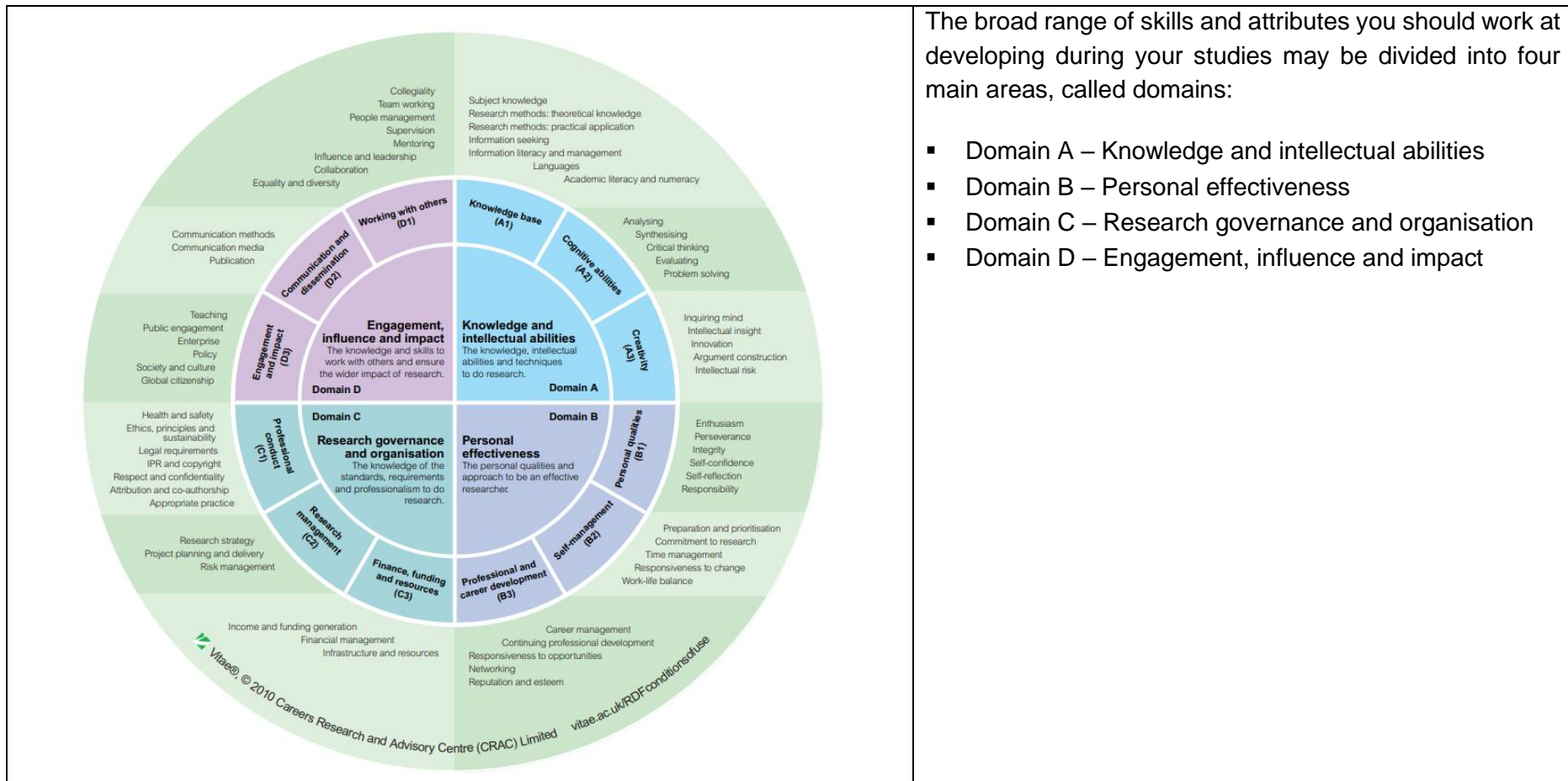
Strand	Skills	Responsibility for delivery and engagement	Timelines for completion
Strand 1	Introduction to Research Skills	University organised	FT: within 12 months of registration PT: within 24 months of registration
Strand 2	Teaching Skills	University organised	FT: within 12 months of registration PT: within 24 months of registration
Strand 3	Prep. for transfer to PhD Prep. for final examination	University organised	6 months before submitting application for transfer 6 months before submitting thesis for final examination
Strand 4	Subject-Specific Skills	Student initiative via: Faculty/School/Research Group/Supervisors.	Ongoing throughout the entire programme
Strand 5	Extramural Skills	Student initiative	Ongoing throughout the entire programme

For detailed information and exemptions please refer to the [Postgraduate Researcher Development Programme Handbook](#) (PGRDP).

It is essential to join the [PGRDP Moodle site](#) in order to receive updated programme-related information and announcements. The PGRDP Moodle site is a self-enrolment site. Enrolment key: **PGRO**.

## Optional training

Sitting alongside the mandatory training is a selection of optional training sessions. The options the University of Greenwich provides is based upon the skills and attributes provided by the [Vitae Researcher Development Framework](http://www.vitae.ac.uk/IRDF-conditions-of-use).



The broad range of skills and attributes you should work at developing during your studies may be divided into four main areas, called domains:

- Domain A – Knowledge and intellectual abilities
- Domain B – Personal effectiveness
- Domain C – Research governance and organisation
- Domain D – Engagement, influence and impact

# Student Induction

## Welcome to new PhD researchers

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- **Dates:** One per term
- **Venue:** Cooper Powerhouse, Greenwich
- **Time:** 10:30 to 17:00

All new PGR students are expected to attend. No booking needed. All new PGR students will be invited by their faculties.

### Sample Agenda

10:30	Welcome – with talk from Professor Steven Miles and introductions (30 minutes)
11:15	Introduction to all Research and Enterprise Training Institute (RETI) and Faculty Research Office staff
11:30	Ice-breaker
12:00	Student Journey
13:00	Lunch
14:00	PGR Personal Testimony
14:30	RETI Training Journey, the Vitae Framework and PULSE
15:00	Tea break
15:15	Information videos
16:00	Campus tour
16:30	Library tour
17:00	Social event

# Mandatory Training Sessions for PGR Students

## Schedule and booking links

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### Strand 1: Introduction to Research Skills.

Book **one** of each of the following sessions:

Session Title and booking link	Dates	Times	Location
<a href="#">Working towards your doctorate</a>	8 October 2024 21 November 2024 4 February 2025 15 May 2025	09:30-13:00 12:30-16:00 12:30-16:00 09:30-13:00	All sessions are delivered online
<a href="#">Excelling in your doctorate</a>	11 October 2024 25 November 2024 7 February 2025 19 May 2025	10:00-13:00 13:00-16:00 13:00-16:00 10:00-13:00	All sessions are delivered online

### Strand 2: Teaching Skills

Session Title	Dates	Times	Location
Session 1 Introduction to Higher Education Teaching & Learning	14 October 2024 16 January 2025 13 May 2025	13:00-15:00 13:00-15:00 11:00-13:00	Greenwich Online Online
Session 2 Developmental Assessment and Feedback	21 October 2024 23 January 2025 20 May 2025	13:00-15:00 13:00-15:00 11:00-13:00	Online Online Online
Session 3 Small Group Teaching	28 October 2024 30 January 2025 27 May 2025	13:00-15:00 13:00-15:00 11:00-13:00	Online Online Online

<b>Session Title</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
Session 4 Teaching large audiences / Technology Enhanced Learning	04 November 2024 06 February 2025 03 June 2025	13:00-15:00 13:00-15:00 11:00-13:00	Greenwich Online Online
Session 5 Microteaching	11 November 2024 13 February 2025 10 June 2025	13:00-16:00 13:00-16:00 11:00-14:00	Greenwich Online Online
<b>BOOKING LINK:</b> <a href="#">Overall booking for the whole of Strand 2</a>			

### Strand 3: Exam Preparation

<b>Session Title and booking link</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
<a href="#">Preparing for your MPhil to PhD transfer</a>	18 October 2024 16 January 2025 01 April 2025 17 June 2025	10:00-12:00 10:00-12:00 10:00-12:00 14:00-16:00	Online Online Online Online
<a href="#">Preparing for your final examination</a>	22 October 2024 11 February 2025 29 April 2025 25 June 2025	10:00-12:00 10:00-12:00 14:00-16:00 14:00-16:00	Online Online Online Online



# Optional Training Sessions for PGR Students<sup>1</sup>

## Schedule and booking links

Session Title and booking link	Dates	Times	Location
<a href="#">3MT Powerful Presentations Masterclass for participants</a>	27 February 2025	10:00-13:00	Online
<a href="#">3MT Powerful Presentations 1-2-1 Coaching for Finalists</a>	21 May 2025	10:00-13:00	Online
<a href="#">A Practical Guide for Open Data Sharing</a>	13 February 2025	10:00-12:00	Online
<a href="#">Attracting Your Own Research Funding; Fellowships &amp; Grants</a>	12 February 2025	13:30-16:30	Online
Becoming a Researcher <b>Discontinued after 28 March 2025</b> SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online
Beyond Research <b>Discontinued after 28 March 2025</b> SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online
<a href="#">Confident Conference Communications</a>	22 November 2024 28 May 2025	10:00-12:00 10:00-12:00	Online
<a href="#">Conquer Distractions: Boost Your Focus and Get Writing Now</a>	31 March 2025	09:30-15:00	Online
Copyright essentials for Researchers Book via the <a href="#">Library</a>	04 December 2024 03 April 2025	10:00-11:00 14:00-15:00	Online
<a href="#">Developing a Business From Your Research</a>	30 October 2024	13:00-14:30	Online
<a href="#">Developing Employability and Narrative CV for Researchers</a>	02 June 2025	13:00-15:00	Online
<a href="#">Developing Personal Resilience</a>	10 December 2024	10:00- 12:00	Online

<sup>1</sup> Note: some of these are available to both staff and students, while some courses are for students only. All courses that are available to students are listed here to give full overview.

<b>Session Title and booking link</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
<a href="#">Developing Your Business and Action Plan</a>	06 November 2024	10:30-12:00	Online
Disseminating your Research <b>Discontinued after 28 March 2025</b> SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online
<a href="#">Effective Influencing Skills And Expanding Your Virtual Network</a>	12 March 2025	13:30-16:30	Online
<a href="#">Embracing Public Engagement: Unlocking the Potential of Your Research</a>	05 February 2025	09:30-13:00	Online
Ethical Research online courses: Becoming an Ethical Researcher and Research Ethics in Practice SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online
<a href="#">Finding Job Opportunities for Research Students</a>	04 June 2025	10:00-12:00	Online
<a href="#">Focused Academic Writing; Clarity and Confidence</a>	18 November 2024	10:00-13:00	Online
<a href="#">Future Proof Your Career Using LinkedIn</a>	26 November 2024	09:30-15:00	Online
<a href="#">Generative AI &amp; The Researcher: strategies, insights &amp; practical uses</a>	05 March 2025	13:00-15:30	Online
<a href="#">Grant Writing 101; Part 1</a> Linked course Attendees must book Part 1 and Part 2	01 May 2025	10:00-13:00	Online
<a href="#">Grant Writing 101; Part 2</a> Linked course Attendees must book Part 1 and Part 2	02 May 2025	10:00-13:00	Online
<a href="#">High Intensity Productivity</a>	21 January 2025	14:00-16:00	Online
<a href="#">Impactful Academic Writing</a>	10 February 2025 28 April 2025	14:00-16:30 10:00-12:00	Online
<a href="#">Imposter Busting for Researchers</a>	14 November 2024 01 May 2025	10:00-12:00 14:00-16:00	Online

<b>Session Title and booking link</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
<a href="#">Interdisciplinary Research Collaborations</a>	17 February 2025	14:00 - 16:00	Online
<a href="#">Job Interview Skills for Research Students</a>	05 June 2025	10:00-12:00	Online
<a href="#">Introduction to 3 Minute Thesis - 3MT</a>	12 November 2024 19 February 2025	10:00-12:00 14:00-16:00	Online
<a href="#">Introduction to Knowledge Exchange</a>	05 February 2025	14:30-16:00	Online
<a href="#">Making the Most of Your Supervisor</a>	29 October 2024 12 May 2025	14:00-16:00 10:00-12:00	Online
<a href="#">Mastering Conference Networking: Strategies for Researchers</a>	9 April 2025	10:30-12:00	Greenwich Campus
<a href="#">Mastering High-Stakes Presentations: Impactful Panel Interviews and Strategic Q&amp;A Handling</a>	11 December 2024	13:00-16:00	Online
Mendeley-Reference Management Software Book via the <a href="#">Library</a>	30 October 2024 24 March 2025	11:00-12:00	Online
<a href="#">NVivo for Mac Users</a> You need to request the licence and download instruction from <a href="#">NVIVO Instructions</a> on the portal	29 January 2025	09:30-16:30	Online
<a href="#">NVivo for Windows</a> You need to request the licence and download instruction from <a href="#">NVIVO Instructions</a> on the portal	14 November 2024 26 February 2025	09:30-16:30 09:30-16:30	Online
Open Access and Academic Publishing Book via the <a href="#">Library</a>	11 December 2024 23 May 2025	11:00-12:00 11:00-12:00	Online
<a href="#">Overcoming Procrastination</a>	12 November 2024	14:00-16:00	Online
<a href="#">Playing the Doctoral Blues</a>	20 February 2025	14:00-16:00	Online
<a href="#">Presenting With Confidence and Conquering Your Fear</a>	15 November 2024	10:00-13:00	Online
<a href="#">Raising Business Finance &amp; What Investors Want to Hear</a>	13 November 2024	10:00-12:00	Online

<b>Session Title and booking link</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
<a href="#">Research Impact Essentials: Translating your research knowledge for social, economic and enviromental benefit</a>	29 November 2024 29 April 2025 18 February 2025	10:00-12:00 10:00-12:00 10:00-12:00	Online
Research Integrity 2 <sup>nd</sup> Edition <b>Discontinued after 28 March 2025</b> SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online
Research Methods <b>Discontinued after 28 March 2025</b> SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online
Research Metrics using Scopus Book via the <a href="#">Library</a>	08 November 2024 09 April 2025	11:00-12:00	Online
<a href="#">Resilience and wellbeing for Research Students: Thriving in Research and Beyond</a>	24 October 2024 25 February 2025	10:00-12:00 14:00-16:00	Online
<a href="#">SPSS</a> You need to request the licence and download instruction from <a href="#">SPSS Instructions</a> on the portal	28 November 2024 13 March 2025	09:30-16:30 09:30-16:30	Online
<a href="#">The Good Grant Guide</a>	15 October 2024	10:00-12:30	Online
<a href="#">Understanding Stress to Avoid Burnout</a>	20 February 2025	10:00-12:00	Online
<a href="#">Understanding the Doctoral Viva</a>	12 June 2025	10:00-12:00	Online
<a href="#">Who's in your corner? Growing your network of support</a>	20 November 2024	13:30-16:00	Online
<a href="#">Writing Retreat</a>	3-5 December 2024	09:30-16:30	Online
<a href="#">Writing Retreat</a>	25-27 March 2025	09:30-16:30	Online

# University of East Anglia (UEA) Online Training for PGRs

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To attend UEA training webinars [DOWNLOAD ELECTA SOFTWARE](#) provided by Electa-Live website. Please do this as soon as possible and do not wait for the day of the session.

Places are limited.

The UEA standard training series uses an automated booking system called 'Bookwhen': <https://bookwhen.com/ueaonlinetraining>

## UEA Standard Series

Session Title	Dates	Times
Module 1: Academic Writing Academic Publishing	22 October 2024 23 October 2024 21 November 2024 28 January 2025 25 March 2025	19:00-21:00 19:00-21:00 10:00-12:00 19:00-21:00 10:00-12:00
Module 1: Academic Writing What Should a Literature Review Do?	08 October 2024 09 October 2024 10 October 2024 19 November 2024 14 January 2025 18 March 2025	19:00-21:00 19:00-21:00 19:00-21:00 10:00-12:00 19:00-21:00 10:00-12:00
Module 1: Academic Writing Writing & Structuring an Effective Thesis	24 October 2024 29 October 2024 31 October 2024 26 November 2024 04 February 2025 26 March 2025	19:00-21:00 19:00-21:00 19:00-21:00 10:00-12:00 19:00-21:00 10:00-12:00

<b>Session Title</b>	<b>Dates</b>	<b>Times</b>
Module 1: Academic Writing Writing Effectively	15 October 2024 16 October 2024 17 October 2024 20 November 2024 21 January 2025 19 March 2025	19:00-21:00 19:00-21:00 19:00-21:00 10:00-12:00 19:00-21:00 10:00-12:00
Module 2: Qualitative Research Skills A Comparison of Qualitative Methods	05 November 2024 19 November 2024 14 January 2025 11 February 2025 01 April 2025	19:00-21:00 19:00-21:00 10:00-12:00 19:00-21:00 19:00-21:00
Module 2: Qualitative Research Skills Analysing Qualitative Data	12 November 2024 26 November 2024 21 January 2025 25 February 2025 08 April 2025	19:00-21:00 19:00-21:00 10:00-12:00 19:00-21:00 19:00-21:00
Module 2: Qualitative Research Skills Qualitative Interviewing	07 November 2024 21 November 2024 15 January 2025 18 February 2025 03 April 2025	19:00-21:00 19:00-21:00 10:00-12:00 19:00-21:00 19:00-21:00
Module 2: Qualitative Research Skills Using NVivo for Qualitative Research	14 November 2024 28 November 2024 22 January 2025 04 March 2025 10 April 2025	19:00-21:00 19:00-21:00 10:00-12:00 19:00-21:00 19:00-21:00
Module 3: Finishing your PhD Conference Presentations	11 December 2024 12 March 2025	19:00-21:00 19:00-21:00
Module 3: Finishing your PhD Preparing for your Viva	03 December 2024 26 February 2025 06 May 2025	19:00-21:00 19:00-21:00 19:00-21:00
Module 3: Finishing your PhD On the Job: Securing a First Academic Post	05 December 2024 05 March 2025	19:00-21:00 19:00-21:00

<b>Session Title</b>	<b>Dates</b>	<b>Times</b>
Module 3: Finishing your PhD Preparing Impactful Research Proposals & Grant Applications	10 December 2024 11 March 2025	19:00-21:00 19:00-21:00
Module 4: Teaching Skills Preparing & Delivering Seminars	12 December 2024 18 March 2025	19:00-21:00 19:00-21:00
Module 4: Teaching Skills Preparing & Delivering Lectures	17 December 2024 25 March 2025	19:00-21:00 19:00-21:00
Module 4: Teaching Skills Assessment, Feedback, & Module Design	18 December 2024 27 March 2025	19:00-21:00 19:00-21:00
Module 5: Quantitative Research Skills Quantitative Research: A Basic Guide	08 May 2025	19:00-21:00
Module 5: Quantitative Research Skills Introduction to Scale Development	13 May 2025	19:00-21:00
Module 5: Quantitative Research Skills Introduction to Structural Equation Modelling	15 May 2025	19:00-21:00

### **UEA Exclusive sessions for Greenwich PGRs: Book via PULSE**

<b>Session Title and booking link</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
<a href="#">UEA Exclusive: Module 1 Academic Publishing</a>	12 June 2025	13:00-15:00	Online via Electa
<a href="#">UEA Exclusive: Module 1 What Should a Literature Review Do?</a>	29 May 2025	13:00-15:00	Online via Electa
<a href="#">UEA Exclusive: Module 1 Writing &amp; Structuring an Effective Thesis</a>	19 June 2025	13:00-15:00	Online via Electa
<a href="#">UEA Exclusive: Module 1 Writing Effectively</a>	05 June 2025	13:00-15:00	Online via Electa
<a href="#">UEA Exclusive: Module 2 Analysing Qualitative Data</a>	18 June 2025	10:00-12:00	Online via Electa
<a href="#">UEA Exclusive: Module 2 Comparison of Qualitative Methods</a>	02 June 2025	10:00-12:00	Online via Electa
<a href="#">UEA Exclusive: Module 2 Qualitative Interviewing</a>	11 June 2025	13:00-15:00	Online via Electa

# Epigeum

## A series of self-directed study courses from Epigeum (Sage Publishing)

- Study in your own time.
- Register first via [courses.epigeum.com/register](https://courses.epigeum.com/register): you only need to do this once, use your University User ID email: [xx@greenwich.ac.uk](mailto:xx@greenwich.ac.uk).
- Already have an account? Access all courses via <https://courses.epigeum.com/> and use the entry tokens listed below.

Session Title	Entry token
<b>Ethical research online: Becoming an Ethical researcher</b> Preparing researchers to face the ethical challenges of their research. Providing guidance on how to work ethically in different circumstances and encouraging researchers to reflect on their assumptions and behaviour.	a3cac962
<b>Ethical research online: Research Ethics in practice</b> Preparing researchers to face the ethical challenges of their research. Providing guidance on how to work ethically in different circumstances and encouraging researchers to reflect on their assumptions and behaviour.	a3cac962
<b>Research Integrity 2<sup>nd</sup> Edition <b>Discontinued after 28 March 2025</b></b> Integrating the principles set out in the updated Concordat to Support Research Integrity, this delivers institution-wide integrity training for postgraduate students, early-career researchers, and across all major disciplines to minimise the risk of research misconduct and increase confidence in published works, and support funding agency requirements.	16729d4d
<b>Developing your research skills: Becoming a Researcher <b>Discontinued after 28 March 2025</b></b> This course empowers researchers with essential knowledge and skills. It offers practical guidance, case studies, and problem-based learning tailored to different disciplines, addressing critical aspects for postgraduate researchers: supervisor relationships, project management, employability beyond academia, intellectual property rights, and accessing well-being support	5aac40e2
<b>Developing your research skills: Research Methods <b>Discontinued after 28 March 2025</b></b> Guides researchers through literature review, data collection, interpretation, and dissemination. Compasses cross-disciplinary and discipline-specific courses, employing engaging multimedia content and interactive activities to foster active learning, reflection, and practical application. Ideal for researchers across all fields	c6ebf0aa
<b>Developing your research skills: Disseminating your research <b>Discontinued after 28 March 2025</b></b> Helping researchers understand the best ways to communicate their research, from navigating the publishing world to maximising potential at conferences by using new digital tools that enhance research impact in the wider world.	eb209f01
<b>Developing your research skills: Beyond Research <b>Discontinued after 28 March 2025</b></b> Supporting researchers at the later stages of their research journey, offering exceptional learning opportunities in career planning, innovation and entrepreneurship. From unlocking new entrepreneurial opportunities to tracing their own professional development path, these courses will empower researchers in mastering the next step of their careers.	b805a6b2



# Networks for PGR Students

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## University Alliance DTA Series

Session Title and Link	Dates	Times	Location
DTA: Thesis Bootcamp	25-27 September 2024	09:30-17:00	Online
DTA: Community of Practice: Viva Voce - Tips and advice	09 October 2024	11:00-12:15	Online
DTA: Power Hour of Writing	04 October 2024 and every Friday (except BH & Xmas-NY)	10:00-11:00	Online
DTA: Community of Practice: Managing Expectations in Research Supervision	13 January 2025	14:00-15:15	Online
DTA: Hit the Ground Running on Your PhD: Fundamentals of Project Management to Make the Best Start You Can	24-27 February 2025	14:00-15:30	Online
DTA: Peer-led Learning: Reference Management Tool	18 February 2025	10:30-11:30	Online
DTA: Using RDF as a Roadmap for Skills Development During PhD	4 March 2025	11:00-12:30	Online
DTA: Idea/Mind Mapping	24 March 2025	09:30-11:30	Online
DTA: Interdisciplinary reading Group: The Practice of Science at the Edge of Knowledge Paper will be circulated when you sign up.	26 March 2025	12:00-13:00	Online
DTA: Dealing with Academic Confidence and Imposter Syndrome	1 May 2025	10:00-11:30	Online
DTA: Creative Thinking in Research	07 May 2025	10:00-13:00	Online
DTA: Generative AI and the Researcher – Strategies, Insights and Practical Uses	16 May 2025	09:30-12:00	Online

<b>Session Title and Link</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
DTA: Presenting to a NonTechnical Audience	21 May 2025	14:30-15:30	Online
DTA: How to Analyse your Data and Keep your Head	27 May 2025	11:00-13:00	Online
DTA: Using Networking to Find a Job	03 June 2025	11:30-12:30	Online
DTA: Stories of Success: Meet the PGR International Graduates	5 June 2025	14:00-15:00	Online
DTA: Route to Clarity	09 June 2025	11:00-13:00	Online
DTA: What are interviewers Looking For?	TBC - June 2025	TBC	Online
DTA: ICURe (Commercialising Research Q&A)	12 June 2025	11:00-12:00	Online
DTA: Peer-led Learning: Your Career Development starts during your PhD	16 June 2025	14:00-15:00	Online
DTA: Making a Successful Job Application	19 June 2025	14:30-15:30	Online
Places are limited. To join a list for a place please email <a href="mailto:dta@unialliance.ac.uk">dta@unialliance.ac.uk</a> from your university email account			

## Training sessions to support 3MT® competition

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<b>Session Title and booking link</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
<a href="#">Introduction to 3 Minute Thesis (3MT®)</a>	12 November 2024 19 February 2025	10:00-12:00 14:00-16:00	Online
<a href="#">3MT® Powerful Presentations Masterclass for participants</a>	27 February 2025	10:00-13:00	Online
<a href="#">3MT® Powerful Presentations 1-2-1 Coaching for Finalists</a>	21 May 2025	10:00-13:00	Online

# Staff: Overview

## Mandatory Training for staff

Session title	Type of training	Who needs to do this training?
Supervising PGR students Part 1 of 2	Online session with staff	Mandatory for new staff on research pathway Optional for staff on enterprise and teaching pathways Mandatory for staff supervising PGR students Refresher every four years.
Supervising PGR students Part 2 of 2 <ul style="list-style-type: none"> <li>▪ Introduction: The doctoral context</li> <li>▪ Managing expectations, responsibilities and relationships</li> <li>▪ Research cultures and environments</li> </ul>	Self-directed study online <b>TO BE REPLACED AFTER 29 March 2025</b>	Mandatory for new staff on research pathway Optional for staff on enterprise and teaching pathways Mandatory for staff supervising PGR students Refresher every four years.
Recruitment & selection of PGR students	Online session with admissions staff	Mandatory for new staff on research pathway Mandatory for staff recruiting PGR students Optional for staff on enterprise and teaching pathways Refresher every four years.
International compliance	Online session with Head of Visa Compliance	Staff supervising international overseas students Refresher every four years
Ethical Research online courses: <ul style="list-style-type: none"> <li>▪ Becoming an Ethical Researcher</li> <li>▪ Research Ethics in Practice</li> </ul>	Self-directed study online	Mandatory for staff undertaking/supervising research that requires ethical approval Recommended for supervisors Refresher every four years
Preparing to be a Research Degrees Examiner	Online session with academic staff	Mandatory for PGR assessors for transfer from MPhil to PhD Mandatory PGR examiners for final examination Refresher every four years
Preparing to be Chair of a Research Degrees Examination Panel	Online session with academic staff	Mandatory for Chairs of examination panels Refresher every four years

## **Optional training for researchers**

Many of the options that are available to PGR students are also available for staff. Please use the staff listings of optional sessions in the [Optional training for research staff](#) section below to ensure you are booking on a session that is suitable for you.

# Mandatory training for research staff

## Schedule and Booking links

Session Title and booking link	Dates	Times	Location
Ethical Research online courses: <ul style="list-style-type: none"> <li>▪ Becoming an Ethical Researcher</li> <li>▪ Research Ethics in Practice</li> </ul> Register first via <a href="https://courses.epigeum.com/register">https://courses.epigeum.com/register</a> : you only need to do this once, use your University User ID email: xx@greenwich.ac.uk. Already have an account? Access all courses via <a href="https://courses.epigeum.com/">https://courses.epigeum.com/</a> . Entry token a3cac962	Online via Epigeum	Self-directed study	Online
<a href="#">International Compliance</a>	16 October 2024 02 April 2025	14:00-16:00 10:00-12:00	Online
<a href="#">Preparing to be a Research Degrees Examiner</a>	22 October 2024 14 January 2025 06 March 2025 22 May 2025	14:00-16:00 10:00-12:00 14:00-16:00 10:00-12:00	Online
<a href="#">Preparing to be Chair of a Research Degrees Examination Panel</a>	29 October 2024 06 February 2025 03 June 2025	10:00-11:30 10:00-11:30 14:00-15:30	Online
<a href="#">Recruitment &amp; Selection of PGR students</a>	13 November 2024 22 May 2025 19 February 2025	14:00-16:00 14:00-16:00 10:00-12:00	Online
<a href="#">Supervising PGR Students Part 1 of 2</a>	02 October 2024 09 December 2024 15 January 2025 05 March 2025 07 May 2025 02 July 2025	14:00-16:30 10:00-12:30 14:00-16:30 10:00-12:30 14:00-16:30 14:00-16:30	Online

Session Title and booking link	Dates	Times	Location
<p>Supervising PGR Students Part 2 of 2</p> <ul style="list-style-type: none"> <li>▪ Module 1 – Introduction; The Doctoral Context</li> <li>▪ Module 3 – Research Cultures &amp; Environments</li> <li>▪ Module 4 – Managing Expectations, Responsibilities &amp; Relationships</li> </ul> <p>Register first via <a href="https://courses.epigeum.com/register">https://courses.epigeum.com/register</a>: you only need to do this once, use your University User ID email: xx@greenwich.ac.uk.</p> <p>Already have an account? Access all courses via <a href="https://courses.epigeum.com/">https://courses.epigeum.com/</a>.</p> <p>Entry token dbd9ef19</p> <p><b>NOTE: This is going to be discontinued after 28 March2025.</b></p> <p><b>Replacement Part 2 to come.</b></p>	<p>Online via Epigeum</p>	<p>Self-directed study</p>	<p>Online</p>

# Optional training for research staff<sup>2</sup>

## Schedule and Booking links

Session Title and booking link	Dates	Times	Location
<a href="#">A Practical Guide for Open Data Sharing</a>	13 February 2024	10:00-12:00	Online
<a href="#">Attracting your own research funding; fellowships &amp; grants</a>	12 February 2025	13:30-16:30	Online
Becoming a Researcher <b>Discontinued after 28 March 2025</b> SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online
Beyond Research <b>Discontinued after 28 March 2025</b> SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online
<a href="#">Confident Conference Communications</a>	22 November 2024 28 May 2025	10:00-12:00 10:00-12:00	Online
<a href="#">Conquer Distractions: Boost Your Focus and Get Writing Now</a>	31 March 2025	09:30-15:00	Online
Copyright Essentials for Researchers Book via the <a href="#">Library</a>	04 December 2024 03 April 2025	10:00-11:00 14:00-15:00	Online
<a href="#">Cultivating Wellbeing and Resilience in Supervision Practice</a>	30 January 2025 09 April 2025	14:00-16:00 14:00-16:00	Online
<a href="#">Developing a business from your research</a>	06 November 2024	10:30-12:00	Online
<a href="#">Developing Your Business Plan</a>	06 November 2024	13:00-14:30	Online
<a href="#">Discovering Your Leadership Style: A Workshop for Aspiring Research and Academic Leaders</a>	22 January 2025	13:00-15:30	Online
Disseminating your Research <b>Discontinued after 28 March 2025</b> SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online

<sup>2</sup> Note: some of these are available to both staff and students, while some courses are for staff only. All courses that are available to staff are listed here to give full overview.



<b>Session Title and booking link</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
<a href="#">Effective Influencing Skills And Expanding Your Virtual Network</a>	12 March 2025	13:30-16:30	Online
<a href="#">Effective Supervision Strategies</a>	30 April 2025	14:00-16:00	Online
<a href="#">Embracing Public Engagement: Unlocking the Potential of Your Research</a>	05 February 2025	09:30-13:00	Online
<a href="#">Enterprise Ideas For Researchers</a>	30 October 2024	13:00-14:30	Online
Ethical Research online courses: Becoming an Ethical Researcher and Research Ethics in Practice SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online
<a href="#">From Postdoc to Leader: Essential Skills for Managing Research Projects</a>	27 November 2024	13:00-16:30	Online
<a href="#">From Telling to Transforming – Coaching Strategies for Research Staff</a>	18 March 2024	14:00-16:00	Online
<a href="#">Future Proof Your Career Using LinkedIn</a>	26 November 2024	09:30-15:00	Online
<a href="#">Generative AI &amp; the researcher: strategies, insights &amp; practical uses</a>	05 March 2025	13:00-15:30	Online
<a href="#">Grant Writing 101; Part 1</a> Linked course Attendees must book Part 1 and Part 2	01 May 2025	10:00-13:00	Online
<a href="#">Grant Writing 101; Part 2</a> Linked course Attendees must book Part 1 and Part 2	02 May 2025	10:00-13:00	Online
<a href="#">High Intensity Productivity</a>	21 January 2025	14:00-16:00	Online
<a href="#">Impactful Academic Writing</a>	10 February 2025	14:00-16:30	Online
<a href="#">Interdisciplinary Research Collaborations</a>	17 February 2025	14:00 - 16:00	Online

Session Title and booking link	Dates	Times	Location
<a href="#">Introduction to 3 Minute Thesis – 3MT</a>	12 November 2024 19 February 2025	10:00-12:00 14:00-16:00	Online
<a href="#">Introduction to Knowledge Exchange</a>	05 February 2025	14:30-16:00	Online
<a href="#">Mastering High-Stakes Presentations: Impactful Panel Interviews and Strategic Q&amp;A Handling</a>	11 December 2024	13:00-16:00	Online
<a href="#">Maximising the Impact from your Research</a>	11 March 2025 28 May 2025	10:00-12:30 14:00-16:30	Online
Mendeley-Reference Management Software Book via the <a href="#">Library</a>	30 October 2024 24 March 2025	11:00-12:00	Online
<a href="#">NVivo for Mac Users</a> You need to request the licence and download instruction from <a href="#">NVIVO Instructions</a> on the portal	29 January 2025	09:30-16:30	Online
<a href="#">NVivo for Windows</a> You need to request the licence and download instruction from <a href="#">NVIVO Instructions</a> on the portal	14 November 2024 26 February 2025	09:30-16:30 09:30-16:30	Online
Open Access and Academic Publishing Book via the <a href="#">Library</a>	11 December 2024 23 May 2025	11:00-12:00 11:00-12:00	Online
<a href="#">Presenting with confidence and conquering your fear</a>	15 November 2024	10:00-13:00	Online
<a href="#">Raising Business Finance &amp; What Investors Want to Hear</a>	13 November 2024	10:00-12:00	Online
<a href="#">Research Ethics Workshop</a>	02 December 2024 04 March 2025 14 May 2025	11:30-12:30 10:30-11:30 14:00-15:00	Online
<a href="#">Research Impact Essentials: Translating your research knowledge for social, economic and enviromental benefit</a>	29 November 2024 18 February 2025 29 April 2025	10:00-12:00 10:00-12:00 10:00-12:00	Online?
Research Integrity 2 <sup>nd</sup> Edition <b>Discontinued after 28 March 2025</b> SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online
Research Methods <b>Discontinued after 28 March 2025</b> SEE <a href="#">EPIGEUM</a> SECTION	Self-directed study via Epigeum	N/A	Online

Session Title and booking link	Dates	Times	Location
Research Metrics using Scopus Book via the <a href="#">Library</a>	08 November 2024 09 April 2025	11:00-12:00	Online
<a href="#">SPSS</a> You need to request the licence and download instruction from <a href="#">SPSS Instructions</a> on the portal	28 November 2024 13 March 2025	09:30-16:30 09:30-16:30	Online
<a href="#">The Good Grant Guide</a>	15 October 2024	10:00-12:30	Online
<a href="#">Understanding Stress to Avoid Burnout</a>	20 February 2025	10:00-12:00	Online
<a href="#">Why Research Needs to Change: An Introduction to Open Science / Scholarship Practices</a>	07 November 2024	13:00-15:00	Online

# Networks for research staff

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## University of Greenwich Early Career Researcher Networks

There are ECR networks in each faculty.

<a href="#">Engineering &amp; Science</a>	<a href="#">Education, Health &amp; Human Sciences</a>	<a href="#">Liberal Arts &amp; Sciences</a>	<a href="#">Greenwich Business School</a>
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## British Academy Early Career Researcher Network

And if you are an ECR don't forget to join the [British Academy ECR network](#). The University of Greenwich is a delivery partner for the London Cluster of this great network for ECRs across the London area, alongside UCL, Middlesex and King's College London.

Benefits of free membership to the British Academy Early Career Researcher Network include:

- Access to the Network's Online Community Platform which helps to expand networks and links with researchers, British Academy Fellows, and Partners.
- Access to Networking opportunities that expand networks and encourage cross collaboration.
- Travel and/ or accommodation covered to attend Network events.
- Access to our new Encourage and Engage group mentorship programme.
- Access to up to £3,000 funding to organise an event, roundtable, meeting, training, or workshop for the Network.
- Access to up to £200 to be used towards conference, training and workshop fees, which are taking place outside of the BA ECRN, or costs to cover membership fees for a professional association.

Join the network by filling in the [online registration form](#).

## **University Alliance Professional Development Opportunities**

This group provides information about training opportunities that are free to join.

### **Current opportunities:**

[Supervisor development reading group](#)

[Prosper – Post doc career development opportunities](#)

[Free online conference – Exploring the potential of AI in research](#)

## **UKRIO training and development opportunities**

The University of Greenwich subscribes to the UK Research Integrity Office: [Home - UK Research Integrity Office](#)

### **Subscription includes:**

Access to four exclusive training webinars per year, with unlimited places for researchers from subscribing organisations.

- Go to the [Expert webinar series](#) page for details. Booking is via Eventbrite.

### **UKRIO also offer**

- Discounted access to training for research ethics committees and training in research ethics for researchers.
- Access to exclusive training materials via this website.

# Library-run courses

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The library run a selection of sessions for postgraduate researchers (students and staff). These are all bookable using the Libcal booking system. [Library sessions for Researchers](#).

<b>Session Title and Link</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
Academic Writing at Postgraduate level :Session 1: Identifying the problematic	7 March 2025	11:00-12:00	Online
Academic Writing at Postgraduate level - Session 2: Structuring a response	7 March 2025	15:00-16:00	Online
Academic Writing at Postgraduate level - Session 3: Creating a coherent essay	14 March 2025	11:00-12:00	Online
Academic Writing at Postgraduate level - Session 4: Working towards a conclusion	14 March 2025	14:00-15:00	Online
Starting your Search – Session 1: Finding and selecting resources – Basic	19 March 2025	10:00-11:00	Online
Starting your Search – Session 2: Finding and selectiong resources – Advanced	19 March 2025	15:00-16:00	Online
Database Spotlight: Web of Science	25 March 2025	10:00-11:00	Online
Database Spotlight: Reference Management Software	28 March 2025	11:00-12:00	Online
Copyright Essentials for Researchers	3 April 2025	14:00-15:00	Online
Research Metrics using Scopus	9 April 2025	11:00-12:00	Online
Introduction to Literature Reviews	22 April 2025	11:00-12:30	Online

<b>Session Title and Link</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
Free resources and AI for Research	23 April 2025	10:00-11:00	Online
Reading Critically and Interpreting the Literature	28 April 2025	11:00-12:00	Online
Writing Critically	30 April 2025	11:00-12:00	Online
Open Access and Academic Publishing	6 May 2025	11:00-12:00	Online
Using Sage Research Methods for your methodology	9 May 2025	13:00-14:00	Online

## Faculties

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Each Faculty delivers bespoke training for PGRs focusing on the work of the research centres. These more specialised courses are there for students to access and complement the broader training offered by RETI.

For details of what is offered by your Faculty contact your Faculty Research Office.

## Informal Drop-in Sessions

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To come in Spring 2025

## Other resources

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The [Researcher Development website](#) and the [Postgraduate Researcher Career Planning Guide](#) were developed by PGRs for PGRs, covering topics from working with supervisors to digital research communication and thesis writing. These open-access resources allow PGRs to work through comprehensive courses or navigate directly to specific training needs, benefiting colleagues and PGRs across the sector.



# Getting help

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Name	Contact
Digital student centre	<a href="mailto:studentcentre@gre.ac.uk">studentcentre@gre.ac.uk</a>
RETI Training	<a href="mailto:Reti-training@gre.ac.uk">Reti-training@gre.ac.uk</a>
PULSE	<a href="mailto:pulse@gre.ac.uk">pulse@gre.ac.uk</a>
Engineering & Science	<a href="mailto:Reti-pgres@gre.ac.uk">Reti-pgres@gre.ac.uk</a>
Liberal Arts & Sciences	<a href="mailto:Reti-pgrlas@gre.ac.uk">Reti-pgrlas@gre.ac.uk</a>
Education, Health & Human Sciences	<a href="mailto:Reti-pgreh@gre.ac.uk">Reti-pgreh@gre.ac.uk</a>
Greenwich Business School	<a href="mailto:Reti-pgrbus@gre.ac.uk">Reti-pgrbus@gre.ac.uk</a>
IT Service Desk	<a href="mailto:itservicedesk@gre.ac.uk">itservicedesk@gre.ac.uk</a>