

Privacy Notice relating to Greenwich University Enterprises Ltd. (GUEL), a wholly owned subsidiary company of the University of Greenwich

The University of Greenwich on behalf of GUEL processes the following personal data about these types of data subject:

- Name and business contact details of University of Greenwich academic staff undertaking work for GUEL
- Name, contact details and date of birth of GUEL board members
- Client name and contact details
- Bank details of the Client

This data will have been provided by the data subject, with management by GRE (Greenwich Research and Enterprise).

This data will be held by GRE with the relevant contract file, while the contract is current, and ten years beyond. The Finance department will also hold a copy of the contract and bank account details.

We process personal data for the following reasons:

- To deliver a project requested by the Client, and to manage and administer it,
- To manage financial administration including invoicing, and to report on consultancy activities,
- To minute meetings of GUEL,
- To report to Companies House.

We rely on the following legal bases for processing the data: Public Task, and Contract with the individual. You can find out more information about this by looking at our [Data Processing Activities Register](#).

Data subjects have rights, more information about those rights can be viewed [on our website](#).

To contact Peter Garrod, the University of Greenwich Data Protection Officer and University Secretary, email: compliance@gre.ac.uk