

Research & Knowledge Exchange Board

1. Constitution

- 1.1 The [Academic Council](#) has established a Committee known as the Research & Knowledge Exchange Board (R&KEB) which reports to the Academic Council.
- 1.2 R&KEB is informed via Research & Knowledge Exchange Committees within each Faculty.

2. Scope

- 2.1 R&KEB is responsible for the development and implementation of the University's [Research and Knowledge Exchange sub-strategy](#).
- 2.2 R&KEB is responsible also for the University's research and knowledge exchange environment, culture and activities, and the delivery of research degree provision.
- 2.3 R&KEB will establish a Sub-strategy Steering Group to oversee the delivery of projects related to the R&KE sub-strategy.

3. Membership

- 3.1 The membership shall be as follows:

Ex Officio

- Deputy Vice-Chancellor (DVC - R&KE) (*Chair*)
- Vice-Chair - appointed by the Chair from the board members
- Associate Deans, Research & Knowledge Exchange for each faculty
- 1 x Institute Lead
- University Director of Greenwich Research and Innovation (GRI)
- Associate Director of Greenwich Research and Innovation (GRI)
- Head of Greenwich Doctoral College
- Head of Funding Development (GRI)
- Head of Funding Support & Information Services (GRI)

Other Members

- Representative of Finance Directorate
- 2 student representatives, nominated by the Students' Union
- Early career academic nominated by the ECR/PGR Forum

- 3.2 The Other Members of the Board shall normally be appointed annually to the Board by the Chair.

4. Attendance at meetings

- 4.1 Each Faculty/Institute should ensure that they are represented at R&KE Board such that if an Associate Dean or Institute lead is unable to attend they an alternative should participate in the meeting.
- 4.2 At the discretion of the Chair, other staff who are not members of the Board may be invited to attend on an ad hoc basis for specific items where their attendance can inform and support the Board.

5. Frequency of meetings

- 5.1 The R&KE Board will normally meet six times in an academic year.
- 5.2 The Chair may call additional meetings if necessary.

6. Delegated Authority

The Board is authorised by the Academic Council to approve:

- 6.1 Plans for implementing the R&KE sub-strategy, including the approval and closure of sub-strategy projects recommended by the Sub-strategy Steering Group;
- 6.2 Institutional Research and/or knowledge exchange Partnerships;
- 6.3 Academic Regulations, policies, procedures and plans for excellence and integrity in research & knowledge exchange and research degree provision. Ensure that there is compliance with academic quality assurance requirements alongside a business-like approach;
- 6.4 Arrangements for undertaking external quality assessment e.g., the Research Excellence Framework and the Knowledge Exchange Framework. Arrangements for internal periodic reviews of Research Excellence;
- 6.5 Arrangements for research student surveys;
- 6.6 Proposals from Faculty Research and Knowledge Exchange Committees for new Research Centres and the closure of Research Centres;
- 6.7 Plans to improve the quality and standards of research degree provision and research & knowledge exchange generally;
- 6.8 Regularly review the management of academic risk in key areas covered by the R&KE sub-strategy. Approve action plans to take advantage of opportunities, mitigate risk and improve performance; and
- 6.9 The membership and terms of reference of the Sub-strategy Steering Group and any working groups to be overseen by the Steering Group. As Sub-strategy Steering Groups work to common terms of reference, any amendments to the Steering Group's terms of reference shall be discussed with the Strategy Programme PMO.

7. Other Duties

The other duties of the Board shall be to:

- 7.1 Develop and review the University's R&KE sub-strategy for approval by Academic Council and the Governing Body;
- 7.2 Plan, monitor and audit implementation of the University R&KE sub-strategy and report to the Strategic Programme Board on implementation of the sub-strategy. Monitor research quality, impact, research income and other measures using available benchmarking data;
- 7.3 Oversee the work of the Sub-strategy Steering Group. The Steering Group will recommend the approval of projects related to the R&KE sub-strategy to R&KE and oversee their delivery until completion when their formal closure can be recommended to and agreed by R&KE. The Steering Group will also maintain the sub-strategy risk register. The Steering Group will report to R&KE and also to the Strategy Programme Board on the sub-strategy projects;
- 7.4 Oversee the performance and operation of Research Institutes and Research Centres to deliver the University strategy. Consider proposals for the creation of new Research Institutes for approval by Vice-Chancellor's Group;
- 7.5 Oversee a supportive and inclusive research and knowledge exchange culture that embeds the University's values alongside a business-like approach. Monitor the development of this culture;
- 7.6 Review proposals from the University Research Ethics Board (UREB) for changes to the Research Ethics Policy and Ethical Research Collaboration Policy, prior to amendments being approved by UREB;
- 7.7 Advise on the distribution of university funds to support delivery of the University R&KE sub-strategy;
- 7.8 Oversee the approval, monitoring and administration of research degrees ensuring consistent quality and standards across all Faculties;
- 7.9 Oversee research degree student supervision, training and career development;
- 7.10 Oversee research degree student performance and awards;
- 7.11 Monitor external developments in research and knowledge exchange policy and practice especially in respect of key national and international agencies;
- 7.12 Regularly scan the Higher Education sector and other organisations for best practice and innovation worth considering for implementation;
- 7.13 Monitor the operation and decisions of the Faculty R&KE Committees and consider any recommendations from them;

- 7.14 Make recommendations to Academic Council in respect of the terms of reference and membership of Faculty R&KE Committees; and
- 7.15 Ensure active consideration of equality, diversity, inclusion and sustainability in the conduct of the Board's business.

8. Standing Orders

- 8.1 The Board must adhere to the [Standing Orders for Academic and Executive Committees](#).

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