

## Reference Form for MPhil, MPhil/PhD or PhD Programmes

To be completed by the Referee. Completed forms must be attached to the applicant's application form or password protected and sent to [postgraduateresearch\\_admissions@gre.ac.uk](mailto:postgraduateresearch_admissions@gre.ac.uk).

Applicant Details						
<b>Applicant's Name</b>						
<b>Applicant's Date of Birth</b>						
<b>Faculty Applied for</b>						
<b>Programme Applied for</b>						
<b>How long have you known the applicant?</b>						
<b>In what capacity do you know the applicant?</b> (e.g. student, employee)						
Referee Details						
<b>Name</b>						
<b>Position/Title</b>						
<b>Organisation</b>						
<b>Email</b>						
<b>Telephone Number</b>						
Assessment Criteria						
Please assess the applicant by ticking the appropriate boxes.						
	<b>Excellent</b>	<b>Very Good</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>Not Known</b>
<b>Intellectual Ability</b>						
<b>Written Communication Skills</b>						
<b>Oral Communication Skills</b>						
<b>Ability to Meet Deadlines</b>						
<b>Ability to Organise Workload</b>						
<b>Ability to Work Independently</b>						
<b>Ability to Produce Original Work</b>						
<b>Numerical/Mathematical Ability</b>						
<b>English Language Ability</b>						
<b>Motivation</b>						
<b>Overall Assessment</b>						

**Comments**

Please comment in writing on the applicant. We would be grateful if your comments could include:

- Your opinion of the applicant's suitability for the programme
- Their previous research experience
- If you know/knew the applicant in an academic capacity, their final degree classification, final year rank, grade or overall GPA they obtained/are expected to obtain, or details of their overall academic performance and whether you consider this to be a true reflection of their ability to undertake a research degree
- If you know/knew the applicant as their employer, an outline of their responsibilities and an assessment of their performance in the workplace, including examples where they may have shown initiative/independent decision making ability.

**Overall Recommendation**

Please tick one of the following.

I strongly recommend this applicant for a programme of study leading to a research degree	
I recommend this applicant for a programme of study leading to a research degree	
I do not recommend this applicant for the programme of study	
I am unable to comment	

**Use of Information**

- Under the Data Protection Act 1998, applicants have the right to see any reference held on file. If this will affect your reference, please contact the Admissions Office at the address below.
- Please tick this box if you do NOT want the University to pass this reference to a third party or organisation if it is required for an application for a scholarship or award

I verify that the information I have given is correct.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for completing this form.

Please return this reference to the applicant to be included with their application form or directly to the Admissions Office via [postgraduateresearch\\_admissions@gre.ac.uk](mailto:postgraduateresearch_admissions@gre.ac.uk). Please password protect the document and send the password in a separate email.